



OFFICE OF THE SECRETARY OF STATE

Springfield, Illinois 62756

Jesse White
Secretary of State

MEMORANDUM

To: Medical and Healthcare Professionals

From: Office of the IL Secretary of State

Date: October 13, 2017

Re: New Electronic Disabled Parking Application/Recertification

The Secretary of State's Office has developed a new electronic application process to help medical professionals and their patients renew their disabled parking placards, which will be expiring throughout calendar 2018.

Our office has already begun mailing renewal notices to those individuals with parking placards expiring in January 2018 and you may soon start seeing patients in your office for recertification.

The old, paper process can be cumbersome for patients and medical professionals. This new process allows medical professionals to sign in on the Secretary of State's website using their Illinois professional license number, their last name and the last four digits of their social security number. They are then prompted to supply the required patient information. When finished, the renewal application can be electronically submitted to our office.

The old paper process for renewing parking placards is still in place and can be used by patients and medical professionals; however, using the paper process may lengthen the amount of time it takes for our office to mail the new placard to the patient.

Attached in separate documents are step by step instructions on how to use the electronic renewal application, a list of frequently asked questions and a Secretary of State phone number you may call with questions about the process.