

ILLINOIS STATE MEDICAL SOCIETY MEDICAL STUDENT SECTION

Responsibilities of ISMS-MSS School Representatives



The specific responsibilities of these representatives are as follows:

- 1) **Act as official school representatives by:**
 - A) **conducting membership orientation meetings for incoming students and working with school chapter officers in recruiting of incoming students;**
 - B) **keeping local chapter officers and other students aware of the activities of the ISMS and AMA Medical Student Sections;**
 - C) **assisting school members with questions regarding the activities of organized medicine;**
 - D) **attending all scheduled ISMS MSS Governing Council meetings; If a school representative misses two meetings, the Governing Council may appoint a new representative until the next school election. For an absence to be excused, notice of an acceptable reason must be provided to the executive Committee prior to the meeting.**
 - E) **acting as a liaison between the ISMS MSS and local school chapter, including a concerted effort to promote, attend, and actively participate in chapter meetings.**
- 2) **Act as Illinois delegates and alternates to the AMA Medical Student Section by:**
 - A) **attending, in its entirety, the AMA MSS Annual Meeting (June 16-18, 2011) in Chicago;**
 - B) **attending, in its entirety, the AMA MSS Interim Meeting (Nov. 10-12, 2011) in New Orleans. Ideally, both the delegate and alternate should attend this meeting; however, dependent upon funding availability, priority is given to the delegate. If the ISMS MSS budget allows, or if there is adequate funding from alternate sources, the alternate may attend.**
- 3) **Participation in other activities as the ISMS MSS Governing Council may determine, including a special ISMS MSS Orientation Session to further acquaint school representatives with the procedures and structure of the MSS.**
- 4) **Promote leadership by identifying fellow student members who display leadership qualities and encouraging their interest in advancement and greater involvement in organized medicine.**